

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

Tuesday, February 1, 2005

MINUTES

Members Present:

Acting Chairman: William J. Anderson

Public Member: George deTarnowsky

Agency Representative: Orestes P. Monterey, Ph.D., Director of Capital Projects, Administration and Finance

>Rhode Island College (RIC):

A quorum being present, the meeting was called to order by the Chairman. Minutes of the A/E/CS Selection Committee meeting of December 22, 2004 were approved by G. deTarnowsky and W. Anderson. The following agenda items were addressed and voted upon by the Committee:

1. Rhode Island College (RIC): (9:39 a.m.)

LOI #B04387 – New Residence Hall

Voting Members: W.Anderson, G. deTarnowsky, O. Monterey

Cost: \$1,094,440

O. Monterey noted that 21 firms responded to the LOI for this \$30,000,000 residence hall design. He explained that, in their review process, Rhode Island College's Technical Review Subcommittee evaluates competence, ability to perform, and past performance in order to determine a short list of firms to be interviewed. During the interview process, firms are evaluated on the quality of their presentation which demonstrates their ability to convince an audience and to follow instructions.

Four firms were selected to be interviewed: DuBose, Robinson Green Beretta, S/L/A/M Collaborative Architects, and Vision III Architects. Vision III Architects did the feasibility study for this project prior to the referendum being approved by the voters. All four firms' presentations were of high quality; however, Robinson Green Beretta offered the best cost proposal.

Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Anderson and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of Rhode Island College's Technical Review Subcommittee, as approved

by the President, and sends forward to the Director of Administration for her consideration the single name of Robinson Green Beretta Corporation, the most responsive and responsible of the 21 firms that responded to the LOI. (9: 43 a.m.)

2. University of Rhode Island (URI): (9:48 a.m.)

LOI #B04086 – Landscape Architectural Services – Site & Landscape Improvements

Voting Members: W.Anderson, G. deTarnowsky, P. DePace

Cost: \$600,000

P. DePace introduced Ann Newman, University Planner. P. DePace noted that, in order to accommodate the extensive growth at all four university campuses, it was necessary to construct various site and landscape improvements for pedestrian and vehicular traffic patterns and for restoration and renovation of certain parts of the campus. One of the major items that prospective students consider when choosing a college is the appearance of the campus; therefore, restoration of the campus and a cohesive look throughout is very important for future growth.

Ten firms responded to the LOI and the university chose a two-phase approach. First, the Letters of Interest were reviewed and scored, and second, a short list of four firms was interviewed. The Technical Review Subcommittee then decided to add one Rhode Island firm to

be interviewed. Although ranked 8th in the overall score, the firm of William D. Warner, Architects and Planners, was interviewed to ensure a fair consideration of Rhode Island firms.

Dr. deTarnowsky asked why Gates, Leighton and Associates was not selected for interview as a Rhode Island firm. Mr. DePace answered that the subcommittee felt the firm of William Warner was better suited in this case because Gates Leighton and Associates had not performed well on a recent contract.

Dr. deTarnowsky asked what was meant by the statement in the evaluation under Staff Qualifications that Gates, Leighton and Associates was “Too large – the team.” Mr. DePace answered that the firm would perform very little of the work in-house; they would subcontract.

Mr. Anderson asked if Judith Nitsch Engineering, Inc., a member of the Carol R. Johnson Associates team, is registered in the state of Rhode Island and are they a WBE. Mr. DePace answered that the firm of Carol R. Johnson Associates was originally a WBE and previously did work for the university as a subcontractor for other architects. That firm is no longer a WBE. Judith Nitsch Engineering, Inc. is a WBE, and Mr. DePace will ensure that firm is registered as such in the state of Rhode Island.

Recommendation: Upon a motion made by Dr. deTarnowsky,

seconded by Mr. DePace and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the University of Rhode Island's Technical Review Subcommittee, as approved by the Vice President for Administration, and sends forward to the Director of Administration for her consideration the single name of Carol R. Johnson Associates, the most responsive and responsible of the 10 firms that responded to the LOI. (9:54 a.m.)

3. Department of Environmental Management (DEM): (9:57 a.m.)

LOI #B04296 – Recreational Marine Fishing Access in Narragansett Bay

Voting Members: W.Anderson, G. deTarnowsky, J. Dias

Cost: \$74,640

J. Dias voted for the Agency and J. McGinn presented this item. J. McGinn noted that this is a two-part project. The first part of the project is to study the site of the old Jamestown Bridge, which is soon to be demolished by the Department of Transportation (DOT), as a possible recreational fishing pier. The entire bridge will be removed

and, although state law requires that the level trestle must be maintained as a fishing pier, the DOT has inspected it and determined it is not structurally feasible. The study will also include an assessment of the quality of fishing in that area as well as amenities that would be needed.

The second part of the project is to study the entire bay region to determine sites where other recreational marine fishing piers could be installed. This could be more cost effective than the Jamestown Bridge plan. The Agency has identified twenty-three publicly owned local, state, or federal sites around the bay, and all but one or two cities and towns have at least one site. The study will include an evaluation of the sites, what capital improvements can be made, and how well the site is being used now as a fishing area.

Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Dias and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Environmental Management's Technical Review Subcommittee, as approved by the Interim Director, and sends forward to the Director of Administration for her consideration the single name of Gordon R. Archibald, Inc., the most responsive and responsible of the 7 firms that responded to the LOI. (10:01 a.m.)

4. Department of Corrections (DOC): (10:04 a.m.)

LOI #B04323 – Rhode Island Parole Board Victims' Services Project

Voting Members: W.Anderson, G. deTarnowsky, L. Holley

Cost: \$50,000 annually (1 yr. contract, option to renew 2 additional years)

L. Holley noted that the Agency was awarded \$50,000 under the federal Victims Of Crime Act (VOCA) which will expand the Agency's current program. In the RFP, firms were requested to submit their ideas to provide services to victims for both the Parole Board and a new initiative, the Sex Offender Community Notification Unit (Megan's Law).

Two responses were received: Rhode Island Victim Advocacy and Support Center (RIVASC) and Family Services of Rhode Island (Family Services). The Agency has experience working with staff from RIVASC, but not with Family Services. The proposals were evaluated based on qualifications of staff; capability, capacity and qualifications of the organization; quality of work plan; suitability of approach or methodology for victims; and also minority business enterprise. Neither submission received points for minority business.

RIVASC scored much higher in the evaluation than did Family Services; Family Services did not submit a plan, rather an exact reiteration of the LOI.

Recommendation: Upon a motion made by Dr. deTarnowsky,

seconded by Ms. Holley and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Rhode Island Victim Advocacy and Support Center, the more responsive and responsible of the 2 firms that responded to the RFP. (10:08 a.m.)

5. Department of Human Services (DHS): (10:11 a.m.)

LOI #B04491 – Medicaid Research and Evaluation Services

Voting Members: W.Anderson, G. deTarnowsky, S. Kernan

Cost: Approx. \$1,500,000 (3 yr. contract, option to renew 3 additional years)

S. Kernan noted that, under the terms of their Rlte Care research and evaluation waiver to operate Rlte Care as a medicaid managed care program, the Agency is required to hire a contractor to evaluate the quality of the Rlte Care program, particularly in the areas of access, quality of services, health status and outcomes. Two responses were received: one from the incumbent for the previous two cycles of award, MCH Evaluation, Inc.,and one from Milliman, Inc.

The Technical Evaluation Subcommittee evaluated three key areas: Previous Experience and Background of the Applicant, Organization

and Staffing, and Proposed Approach to Project.

Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Ms. Kernan and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Human Services' Technical Review Subcommittee, as approved by the Managing Director, and sends forward to the Director of Administration for her consideration the single name of MCH Evaluation, Inc., the more responsive and responsible of the 2 firms that responded to the LOI. (10:13 a.m.)

6. Department of Health (DOH): (10:17 a.m.)

RFP #B04367 – Grant Writing Training

Voting Members: W.Anderson, G. deTarnowsky, M. Miller

Cost: \$19,000

M. Miller noted that three responses were received: The Grantsmanship Center, Inc. (TGCI), Mandsager and Associates, LLC, and Theresa Barrett. TGCI received the highest score.

Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Ms. Miller and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Health's Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of The Grantsmanship Center, Inc., the more responsive and responsible of the 3 firms that responded to the RFP. (10:19 a.m.)

Upon a motion made by Mr. Anderson, seconded by Dr. deTarnowsky and unanimously carried, the meeting was adjourned at 10:20 a.m.

Gail M. Walsh

Recording Secretary

Supporting documentation is on file at the Division of Purchases.